

BC TEAM STAFF MANUAL

STAFF RESPONSIBILITIES

See below for staff responsibilities as they pertain to:

- [Head Coach](#)
- [Staff / Event Coach](#)
- [Manager / Chaperone](#)
- [IST / Sports Medicine Staff](#)

SELECTION TO TEAMS

GENERAL REQUIREMENTS

To be considered for any BC Team Staff positions, coaches are required to:

- Be a current Coach/Associate member of BC Athletics.
- Be a member in good standing.
- Meet the required coaching requirements (see below).
- Must have and up to date criminal records check completed.
- Sign and Adhere to the Coaches/Managers Code of Conduct (see below).

CERTIFICATION REQUIREMENTS

Below are the certification requirements for team staff positions.

HEAD COACH	Competition Development (Performance Coach) Certified
STAFF / EVENT COACH	Competition Introduction (Club Coach) Certified
MANAGER / CHAPERONE	NCCP Making Ethical Decisions *
IST STAFF	Registered with Professional Association in province of employment

* [NCCP Manage a Sport Program](#) (recommended)

STAFF SELECTION

The following factors will be considered during selection by the BC Athletics:

- a. Event specific Coaching Certification requirements (see: Certification Requirements).
- b. Ability to work well within a team and adhere to BC Athletics' team objectives and policies.
- c. The age and experience of the athletes on each team.
- d. The significance and location of each competition.
- e. The nature of the competition (i.e. able body, para, discipline etc.)
- f. Previous reviews and/or references.
- g. Coach event preferences.
- h. Previous BC Team Staff experience.
- i. Diversity (i.e. gender, ethnicity and language)
- j. Mentorship opportunities (ensuring appropriate balance of experience)