



OMS ROLL OUT PLAN

KEY ROLES

Staff

- Oversee roll out
- Admin/assist OMS Lead

Provincial OMS Lead

- Onboarding Regional Champions
- Link between BC and Developers

Regional Champions

- Onboard and assist Regional Coordinators

Regional Coordinators

- Assignment officials at meets
- Goal of meeting upgrading requirements

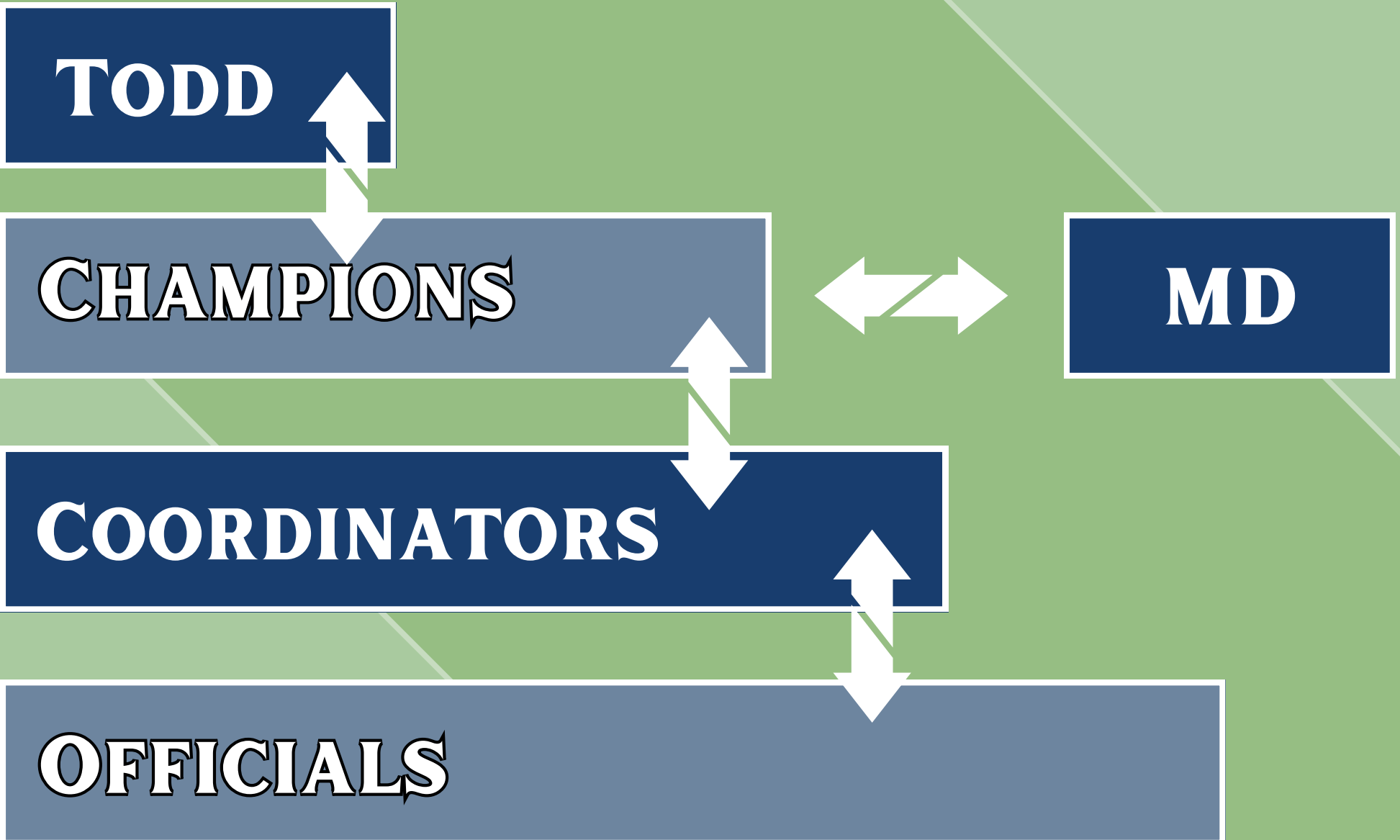
Event Directors

- Meet entry into OMS

Officials (AKA BC Athletics Superstars)

- Indicate availability for meets
- Do what do you best: make competitions happen!

COMMUNICATION PATHWAY



5 STAGES

1 Officials roster updated

2 Onboarding Champions

3 Onboarding RCs

4 Onboarding MDs

5 Onboarding Officials

OFFICIALS ROSTER UPDATES

WHAT :

Levels 1&2 active Officials data and 2023 training must be populated in the OMS

TIME FRAME :

Completed during November 2023

Identifying Champions will also happen during this step and will be solidified by Nov 10

ONBOARDING REGIONAL CHAMPIONS

WHAT :

In-depth onboarding Zoom calls will be had with Regional Champions including common trouble shooting

TIME FRAME :

Onboarding/ login info will be sent as Champions are identified

Official training will begin Nov 15

ONBOARDING REGIONAL COORDINATORS

WHAT :

Onboarding Zoom calls will be had with Regional Coordinators and members of the relevant Officials Committee working groups

TIME FRAME :

Two onboarding calls will be scheduled with OMS Lead, one in late Nov, one mid Dec. Further meetings can be scheduled with regional Champion

ONBOARDING MEET DIRETORS

WHAT :

Meet directors will need to familiarize themselves with the OMS to input their own meets and work with the Regional Coordinators to staff them

TIME FRAME :

Onboarding emails and meetings will be available by the end of Dec province-wide,

ONBOARDING OFFICIALS

WHAT :

The OMS will become available for registration. The roll out will happen on a regional basis where all officials in a given zone will receive an informational email on how to register. Meets will be loaded and ready for you to indicate availability upon log in.

For those that need further help, onboarding Zoom calls will be had with Officials regionally. “Town Hall” style onboarding will subsequently be offered

TIME FRAME :

Zones will receive emails between Jan 4 and Jan 18

Meetings will take place between Jan 25 and Feb 8

NEXT STEPS

**1 - RENEW MEMBERSHIP+
SAFESPORT**

**2 - GATHER YOUR OFFICIATING
INFORMATION**

**3 - WAIT FOR THE EMAIL INVITING
YOU TO JOIN THE OMS**

**4 - ATTEND ONBOARDING
MEETINGS FOR FURTHER HELP**

IMPORTANT DATES

ZONE

EMAIL

MEETING

3/4/5

JAN 4

JAN 25

1/2

JAN 11

FEB 1

7/8

JAN 18

FEB 8

6

REFRESH

FEB 8

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CHAMPIONS & COORDINATORS

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CHAMPION

COORDINATOR

1/2

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CHAMPIONS & COORDINATORS

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