



## **A G E N D A**

### **BC Athletics Board of Directors Meeting**

**November 16, 2019**

**Fortius Sport & Health/Athlete Development Centre, 3713 Kensington Ave, Burnaby  
Meeting Room – Barcelona Board Room, Fortius Business Centre – 2<sup>nd</sup> Floor South  
9:00 am to 3:00 pm**

#### **Note:**

- 1. Call to order**
- 2. Introductions of:**
  - a. Board of Directors
  - b. BC Athletics Staff (attending)
- 3. Additions to the agenda**
- 4. Adoption of the agenda**
- 5. Approval of the Board of Directors Minutes:**
  - a. [August 2, 2019](#)
  - b. [August 21, 2019](#)
  - c. [August 29, 2019](#)
- 6. Receipt of the Committees, AGM meeting minutes of:**
  - a. [Masters Cttee minutes – October 18, 2019](#)
  - b. [2019 Junior Development Committee Annual Meeting – DRAFT - October 27](#)
  - c. [2019 BC Athletics AGM Minutes – Sept 7, 2019](#)
- 7. Business Arising from the minutes**
  - a. 2019 AGM – Board Sub-committee actions
    - i. 2019 BC Athletics AGM Minutes – Sept 7, 2019
      1. See Page 6 – Item c. – Note: not a sub-ctee – feedback/update only
      2. See Page 6 – Item d.
      3. See Page 9 – Item g.
- 8. CORRESPONDENCE:**
  - a. [Notification of 2019 Gaming Grant – Congratulatory letter – Janet Routledge, MLA North Burnaby.](#)
- 9. REPORTS:**

- a. [Chair of the Board of Directors – Greg White](#)
- b. [Vice Chair of the Board of Directors – Jim Hinze](#)
- c. Directors Reports:
  - a. Zone Directors
    - 1. Barb Drake – 1 & 2
    - 2. [Jasmine Gill and Jacob Emerson – 3, 4, 5](#)
    - 3. Jacob Emerson – 3, 4, 5
    - 4. Darren Willis – 6
    - 5. [Cathy Johnson – 7 & 8](#)
  - b. Athlete Directors
    - 1. Female Director - Vacant
    - 2. John Gay
- d. Finance – Ota Hally & Staff:
  - i. [Budget Summary – Sept 30, 2019](#)
- e. Administration & Planning
  - i. Strategic Plan update Brian McC Calder
  - ii. Human Resources Brian McC Calder
    - 1. Bookkeeping – looking at Quick Books Acctg software
      - a. Currently using Sage Simply Acctg
  - iii. Annual BC Athletics Awards Banquet
    - 1. Date – Feb 1, 2020
    - 2. Format
    - 3. Organizing committee
    - 4. Status of any:
      - a. Workshops
      - b. BC Athletics Committee Meetings
- f. [Membership Report - “Sam” Collier \(Staff\)](#)
  - i. Total Individual Membership #'s – YTD
  - ii. Previous Yrs – 2018 YTD
  - iii. [Approval of Individual Memberships](#)
  - iv. Approval of Club Memberships
    - 1. Renewing
    - 2. New
  - v. Key indicators – emerging trends
  - vi. Initiatives
  - vii. Urgent matters
    - 1. [Membership Eligibility Clarification](#)
- g. Marketing & Communications – Brian McC Calder
  - i. Initiatives:
    - 1. Marketing & Communications Strategy – Update on Newsletter initiative – Brian McC Calder

- h. Programs & Technical Development – Director, Tyler Heisterman and Staff
  - 1. [Introductory Programs – Sabrina Nettey](#)
    - i. Run Jump Throw Wheel
    - ii. Junior Development
  - 2. Track & Field - J.D. to Masters
    - i. [Track & Field – Chris Winter](#)
  - 3. [Road and Cross Country – Clif Cunningham](#)
  - 4. [Coaching – Jennifer Brown](#)
  - 5. [Officials – Jasmine Gill – Director Liaison](#)
  - 6. Performance Programs – Brian McCalder
    - [BC Endurance Project – Richard Lee](#)
    - BC Throws Project – see T&F Report – Chris Winter
    - BC Sprints/Hurdles Project – see T&F Report – Chris Winter
- i. Events & Promotions\_ - Jordan Myers
- j. Athletics Canada Update – Greg White and Staff
  - 1. 2019 AC SAGM – Saint John, Bew Brunswick – Nov 21, 22, 23
  - 2. AC/Branch Council upates
- k. Sport BC
  - 1. [Sport BC Athlete of the Year Banquet – March 12, 2020](#)
    - i. Award nominees deadline – Dec 6<sup>th</sup>, 2019
    - ii. [President’s Award Nomination](#) – Nomination Deadline TBD
      - 1. Action required by the Board of Directors – President’s Award

## 10. NEW BUSINESS:

- a)
- b)
- c)

## 11. Adjournment