



BC Athletics Board of Directors Meeting – November 20, 2021
Virtual Meeting
Minutes

Attending by teleconference: Greg White, Chair; Marcus Wong, Vice Chair; Brian McC Calder, President/CEO; Ota Hally, Director Finance; Newton Hoang, Director Marketing & Communications; Jasmine Gill, Director Zones 3, 4 & 5; Darren Willis, Director Zone 6; Sam Collier, Manager Registration and Membership Services; Sabrina Nettey, Coordinator Introductory Programs; Clif Cunningham, Technical Manager Road and Cross Country Running; Megann VanderVliet, Technical Manager, Track & Field; Katie Miyazaki, Para Athletics Development Coordinator

Regrets: Jordan Myers, Director Administration & Planning; Tyler Heisterman, Director Programs & Technical Development; Rebecca Dutchak, Athlete Director; Jacob Emerson, Director Zones 3, 4 & 5; Jennifer Brown, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

1. **Call to order** – The meeting was called to order at 10:02am.
2. **Land Acknowledgement** - We would like to respectfully acknowledge that the land on which we gather is in traditional unceded Coast Salish territory of the Squamish, Musqueam and Tsleil-Waututh Nations.
3. **Introductions** – Introductions of the attending Board of Directors and Staff were made.
4. **Additions to the agenda** – There were two additions to the agenda:
 - a. Passing of Wilf Wedman
 - b. Computer System Upgrade
5. **Adoption of the agenda – Motion to approve the agenda as presented – M. Wong/O. Hally – Passed**
6. **Approval of the Board of Directors Meeting Minutes of:**
 - a. August 24, 2021 – Circulated.
 - b. August 27, 2021 – Circulated.
 - c. **Motion to approve the Board of Meeting Minutes as presented - O. Hally/J. Gill - Passed**
7. **Receipt of the Committees, AGM minutes of:**
 - a. Officials Committee Meeting September 12, 2021 – Circulated
 - b. Master Committee Meeting November 3, 2021 – Circulated

- c. Junior Development Committee AGM November 7, 2021 – Circulated
- d. BC Athletics 2021 AGM August 21, 2021 – Circulated

8. Business arising from the minutes

- a. 2021 AGM – Business/Actions arising
 - i. Recommendation to the Board noted as a point of reference
 - 1. Updating of the BC Athletics Membership Form - Gender Identity, Indigenous Status and Citizenship and Minimum age to register as an Official
 - a. Passed at the August 24th, 2021 Board Meeting

9. Correspondence

- a. Ongoing COVID-19 updates from viaSport – from which critical information sent out the BC Athletics Membership through the Record Newsletter or as direct email blast.
 - i. Clif noted it has been challenging with the timelines.
- b. Letter of resignation received from Cathy Johnson - Now residing in Calgary but will be assisting to try and source a new Director for Zone 7 & 8.

10. Reports:

- a. Chair of the Board of Directors – Greg White
 - i. Verbal Report provided
 - 1. Items of Note
 - a. First meeting in person with Athletics Canada coming in December. AC will be setting up some virtual options but Greg and Brian will be attending in person.
 - b. The regularly scheduled board meetings are:
 - i. January 22, 2022 – Virtual Meeting
 - ii. March 16, 2022 – Virtual Meeting
 - iii. June 15, 2022 – Virtual Meeting
 - iv. August 3, 2022 – Virtual Meeting
 - c. Board Liaisons to BC Athletics Committees – Confirmed
 - i. Track & Field Committee – Tyler Heisterman
 - ii. Masters Committee – Jim Hinze
 - iii. Officials Committee – Jasmine Gill
 - iv. Junior Development Committee – Darren Willis
 - v. Road Running Committee – Jordan Myers
 - vi. Cross Country Committee – Newton Hoang
- b. Vice Chair of the Board of Directors – Marcus Wong
 - i. No Report provided
- c. Directors Reports:
 - i. Zone Directors
 - 1. Zones 1 & 2 – Vacant
 - 2. Zones 3, 4 & 5 – Jasmine Gill/Jacob Emerson
 - a. Verbal Report provided
 - i. Items of Note

1. Call with Megann. Some conflicts with events. Sub Committee to review and come up with next steps. Maybe contact the Clubs with the conflicts to discuss a solution.
 2. Meeting with Officials Committee recruitment group.
 3. Officials AGM had 54 participants. Ten officials expressed interest in assisting the three sub committees. Unanimous support in modernizing the officiating programs. Support for town hall meetings for officiating careers.
3. Zone 6 – Darren Willis
 - a. Verbal Report provided
 - i. Items of Note
 1. Resurfacing of the Nanaimo track complete and looks great. Goal was to repair the old surface but also to make a more attractive choice for bidding for championship events.
 2. Clubs have been getting their throwers together for joint sessions. Megann entertaining some talks with Nanaimo for a joint training session, to go through the process of sanctioning with BC Athletics.
 3. Malahat highway washout affected the South Island, but Thursday a large sink hole, just north of Nanaimo, brought northbound traffic to a halt. Any feedback on lower mainland and Fraser Valley facilities? Heard outdoor training area for Cross Country impacted in Abbotsford. Not sure about Chilliwack facilities and clubs. Aware that individual members in Merritt and Princeton affected but impact not known, nor is the impact on preparations for North American Indigenous Games. TradeEx in Abbotsford is being used as an evacuation center for people. Athletics and other sports were using it for training.
4. Zones 7 & 8 – Vacant
 - a. Resignation of Cathy Johnson
- ii. Athlete Directors
 1. Rebecca Dutchak
 - a. No Report provided

- d. Finance Report – Ota Hally & Staff
 - i. Budget/Financial Statement Summary September 30, 2021 – Circulated
 - 1. Post audit period. Limited communication with Gerry and the auditors.
 - ii. Balance Sheet – Sept 30, 2021 – Circulated
 - 1. Continue to see management of finances with deft prowess. \$750,000 cash in the bank. No liquidity issues. Owe less than 50,000 to suppliers. In excellent shape.
 - 2. Results - Operating income statement slightly below on revenue, \$400,000 versus \$453,000 prorated YTD budget. Due to timing. Theoretical shortfalls, mainly Membership and RJTW. Expenses are below as well though. Net income surplus \$24,000 versus budgeted deficit. Appears to be on track.
 - 3. Brian - May not be reflected on revenue, any deferred revenue to offset expenses, like RJTW (Various grants sitting in deferred).
 - iii. Appointment of Auditors for year end March 31, 2022 – Offer received from BDO – Circulated
 - 1. Brian, Ota and Gerry reviewed the offer and felt the auditors provide a reasonable service and price remains flat year over year. No increase and reflective for size of audit. \$20,000 so reasonable. Recommend staying with BDO and appointing them for another year.
 - 2. **Motion to appoint BDO as auditors –for the year ended March 31, 2022 – O. Hally/G. White – Passed**
- e. Administration & Planning – Jordan Myers & Staff
 - i. Strategic Plan Update - Marcus Wong
 - 1. Two town hall meetings held. Notes taken and provided to membership for feedback. Collated data into the final draft of the Strategic Plan for the Board’s consideration. Objectives and Goals have not changed significantly. Added columns for baseline as well as budget estimate. Overall, no big changes made since it was last viewed.
 - 2. If approved today, will go to staff that will fill in all other columns based on their work and projects. As the document gets filled out, it will expand, especially with several sub boxes like for tactics. Marcus will fill out the items pertaining to the Board’s role(s).
 - 3. At the next board meeting, the completed document will come back to the Board to be adopted for the next two years. However, it will be a living document that will be tweaked but still lead as a roadmap for the next 2 years. Marcus noted the Board would likely review the plan quarterly to track progress and then the plan is to repeat the process though the future process will take the current document and use it as a foundation document for the next strategic plan.

4. **Motion that the Draft Strategic Plan, as presented, is adopted and sent to staff for completion and then be returned to the Board for review at the January Board meeting. – M. Wong/G. White – Passed**
 5. Greg noted any further feedback on the strategic plan should be forwarded to Marcus, Brian and himself.
- ii. Human Resources
1. Nothing significant to report on
 2. Initiatives from AGM that need to move forward (over the next 1-2 months)
 - a. Increased amount of activity within the officials committee. Dedicated more targeted staff time there.
 - b. Look at whether we need to have someone on contract to manage social media and newsletter items.
- iii. Annual BC Athletics Awards
1. Annual Awards – Call for Nominations on the website
 2. Awards Banquet – Decision on In-person; Virtual; or as per last year as a phased in Announcement on the Website and Social Media.
 - a. Board to determine. Traditional date has been early February but no particular date considered yet. Need to determine if event will be in person as will have to work quickly to secure a venue.
 - b. Success of virtual – Sabrina noted lots of social media engagement with comments and likes. Shared the recipients over a 3-week period last year. Set up to also do the social media aspect if there's an in-person event.
 - c. Brian noted the event is not revenue neutral. Expenses for facilities, awards, reception, etc. \$25,000. Revenue generated was \$8,870. Tickets were around \$60.
 - d. Marcus noted the Importance for in person events but would like to see the event move to a more cost neutral position. Understands that the association pays for tickets for the award winners but would like to try and increase revenue.
 - e. Clif noted in person event comes with a lot of uncertainty and indoor would require full vaccination by all attending. There would also be restrictions with capacity.
 - f. Virtual might be the best option at this time. However, it was asked what the production costs are with a virtual even and were there resources available to do so? If similar to Sport BC event, would be beyond the staff's skills.
 - g. Last year, over a week, the nominees were announced and then the following week the winner were announced, at the same

time, over three separate platforms. Not a social broadcast so only expense was staff time.

- h. Chair recommended doing something similar to last year and plan for something more in 2023. Staff time already challenged with keeping up with Public Health Orders.
- i. Suggestion for a beginning of the year, celebration kick off. Festival type of event, like BC Athletics Jamboree or Distance Festival and making that an awards event. Maybe a BBQ or something to attract more people. It was asked if this was considered before. Brian and Sam commented that the awards have coincided with the Jerome indoor but not intentionally. Sam noted the AGM and awards banquet used to be the same weekend and then it the AGM was moved to August/September. Noted that it is an issue with a lot of the older athletes, U20/U18 due to the timing as they are away at school. Was discussed moving the date at one point, maybe dovetail it with a championship but, with the AGM, it was too much work to do all three. Brian noted the timing of an in-person awards banquet event should keep in mind that the AGM has to be held within 6 months of the fiscal year end. So, it either needs to stay where it is or be prior to that, but not later. Recommends the awards stay split from the AGM and away from the jamboree.
- j. Motion to repeat what was done last year – announcing the nominees followed by announcing the winners, on all social media platforms – G. White/D. Willis – Passed
- k. Will look at for 2023.

3. Date – Decision on In-person; Virtual or Announcements as for 2020

4. Format – TBD

5. Organizing committee – TBD

f. Membership Report – Sam Collier

i. Written Report circulated

1. No Items of Note

ii. Approval of Individual Memberships – Circulated

1. **Motion to approve the list of individual memberships received from May 31, 2021 to November 15, 2021 as provided, pending completion of waivers. – D. Willis/G. White – Passed**

- a. List noted if the member's waivers have been completed or not. It was also noted a member won't be active until the waivers are completed.

iii. Club Membership Renewals

1. **Motion to approve the list of club renewals for their 2021 Club membership and 2022 Club memberships, pending completion of all requirements. – M. Wong/J. Gill – Passed**
- iv. School Membership
1. **Motion to approve the list of Schools (1) and School District (5) 2021/2022 school year memberships as provided, pending completion of all requirements. – D. Willis/G. White – Passed**
- v. New Club Application
1. **Motion to approve the Pacific Track & Field Club application, pending completion of all requirements. – M. Wong/J. Gill – Passed**
 2. Sam noted it was a straight forward application. One email received November 17th with a few objections but Sam noted there are normally objections when a new club application is received. Concern with use of facility and an issue with another club and expect the same with athletes moving over to the other club. Sam noted, it's the same thing everywhere and it does all settle out.
 3. Brian recommended adding to the Club application to identify the age groups they intend to provide programming for.
 4. It was asked if any clubs for profit organizations, versus nonprofit? Sam noted there have been in the past but she is not aware of any at present.
- vi. Criminal Record Checks - Management
1. Greg noted the new online process was very simple. No cost (as long as for volunteers). Can use your BC Services Card which also makes the process much easier.
 2. Sam noted the issue is still getting them done. Some clubs have just ignored the requirement. Several hundred people who have not done or are out of date or has not been entered into the system (28%). May have to revert back to the BC Athletics office and have it done through there only and strict hurdles on TrackieMe, example when not done, then they'll be suspended until it is done.
 3. Have sent out emails to the clubs that are outstanding. Some clubs responded. Some claim to know nothing about the requirement.
 4. Will see up until the end of the year and if it improves significantly, can leave as is, along with putting hurdles on Trackie. But if it only improves moderately, then will need to look at bringing back to the BC Athletics office. Will come back to the Board in the new year.
- g. Marketing & Communications – Newton Hoang
- i. Verbal Report provided
 1. Items of Note
 - a. Getting a feel for what the organization is capable of. Was waiting for the strategic plan to see the direction going forward.

Now with the strategic plan and the conversation around staff capacity for social media, will be reviewing for action items.

- h. Programs & Technical Development
 - i. Introductory Programs – Sabrina Nettey
 - 1. Run Jump Throw Wheel & Junior Development
 - a. Written Report circulated
 - i. Items of Note
 - 1. Producing new video resources to support coaches, working with JD and track rascal ages, coordinating in school track and field programs.
 - 2. Junior Development Committee – Sabrina Nettey and Darren Willis, Director Liaison
 - a. Included in the Introductory Programs Report
 - i. Items of Note
 - 1. Okanagan Athletics confirmed for the 2022 Pentathlon hosts and Ocean Athletics confirmed as the 2022 Track & Field Championship hosts.
 - 2. New members in the Committee and going well.
 - 3. Motion at the last meeting to support the removal of a requirement to volunteer if you are an attending club. Once the final language for a motion is received, will bring it back to the Board for review and recommendations.
 - 4. It was asked if there was a plan in place for the succession of committee members and Brian said there was currently no terminology around this. Should there be? Likely. Believes this is something the strategic plan should look at.
 - ii. Track & Field – U16 to Masters
 - 1. Track & Field – Megann VanderVliet
 - a. Written Report provided
 - i. Items of Note
 - 1. Forgot to include a provincial record in the AGM report. Paperwork was submitted, just missed being included in the list. Would like to add Maya's record to the website as soon as possible. Brian noted there was no issue with that and the Board could vote on doing so.
 - a. Maya Baechler - U18 1000m Record - March 13, 2021

b. Motion to approve Maya Baechler's provincial record be included as presented – G. White/M. Wong – Passed

2. In season of APP and High-performance applications. High Performance Program deadline is Dec 1st. Great engagement
3. Working on 2022 calendar of events and working with Clubs to mitigate conflicts. Also Working with Zone 3/4/5 and Officials for capacity for meets.
4. Big wins for throws project. This fall, in September, hosted development camp in Kamloops. Over 30 athletes and coaches attended. Virtual summit held online a couple weeks ago with 50 people registered and Coaches from all over the world attending.
5. Reengaging the Spring Hurdles Jumps Project. Working with to get some initiatives off the ground.
6. Working with Debbie Foote, Provincial Advisor for the Prince George 2022 Games.

iii. Road and Cross Country – Clif Cunningham

1. Written Report circulated

a. Items of Note

- i. Very busy the last eight weeks with events every weekend. Started with Whistler 50, good and profitable. Cross Country Championships were also good and profitable for the clubs. BC Cross Country Championships went well. Selection of the BC Teams also went well and are ready to go this week, leaving Thursday. Some really strong teams. Stacked BC representation in the NCAA championships.
- ii. BC School Sport - Changed their governing organization, asked if there are any differences in dealing with them? Added some staff and allocated different sports to differ staff. Cross Country representative is very communicative and prompt with payment.
- iii. Confirmed this week: BC High School Track & Field Championships June 9-11 in Langley, Combined events June 3-4, location to be confirmed.
- iv. Megann attended BC School sports information session.

- v. Brian had a meeting with the Executive Director and expressed frustrations around the time period prior to hosted competitions. Empathetic and understood, but bound by their rules at this point.
 - iv. Coaching – Jennifer Brown
 - 1. Written Report circulated
 - a. No Items of Note
 - v. Officials – Jasmine Gill, Director Liaison
 - 1. No Report provided
 - 2. Committee Planning Meeting November 29, 2021
 - a. No Items of Note
 - vi. Performance Programs – Brian McCaldar
 - 1. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 - i. No Items of Note
 - 2. BC Sprints/Hurdles Project – Megann VanderVliet
 - a. Update provided as part of Track & Field Report
 - 3. BC Throws Project – Megann VanderVliet
 - a. Update provided as part of Track & Field Report
 - 4. Para Athletics – Katie Miyazaki
 - a. No Report provided
 - b. Brian noted information for being para ready posted on website.
- i. Events & Promotions – Vacant
- j. Athletics Canada Update – Greg White & Staff
 - i. 2021 Athletics Canada Membership Forum and SAGM December 9, 10, 11
 - 1. Noted in chair’s report
 - ii. Athletics Canada Branch Council Updates
 - a. Discussions among the Branches and with Athletics Canada
 - b. Inclusiveness policies as related to gender. Some impact on BC Athletics. Looking to the national organization as there has been some confusion around the policies.
 - c. Safe sport issues also to be covered extensively in the meetings.
 - d. Clarification on process for criteria and CAPP support for athletes. BC Athletics continues to advocate on behalf of athletes and coaches.
- k. Sport BC – Greg White & Staff
 - i. Advocacy initiative:
 - 1. Recommendation from Budget Consultation Process
 - a. Recommended to Government that funding for Sport BC be increased by \$12 Million over the next 3 years

- b. Brian noted, major campaign, identified PSO and MSOs presenting to the budget consultation committee of the government. All party representation. Result was the committee recommending funding for sport be increased by 12 million over the next 3 year. Efficacy group work very effective.
- c. It was asked if the increase was due to the desire to reach out to more diverse sports or support the current ones? Brian noted both as well as emerging sports. Also, initiatives around engaging women and girls, new Canadians, and indigenous communities, with the increasing social focus around government and engaging and providing service. Sport organizations identified gaps and shortfalls to engage without additional funding. Not increased since 2010 but more sports have been added so there's a need for more funding. Advocacy group put forward 12 million based on their information collected.

10. New Business

- a. BC Government Provincial Health Order (on Gatherings and Events) / Return to Sport Restart 2.0 Chart – Updated November 17, 2021
 - i. Summary:
 - 1. Any unpaid supervisor/coach/volunteer supervising or assisting with indoor youth sport must show proof of vaccine (two doses).
 - a. This includes those who receive an honorarium and are not an employee
 - b. This includes parents assisting with their child's participation
 - 2. Proof of vaccination is not required for outdoor sport, except where regional restrictions apply.
 - 3. Swimming pools are exempt from the proof of vaccination requirement.
 - a. Non-employed supervisors must show proof of vaccination
 - b. Parents assisting their child in the pool do not need to show proof of vaccination.
 - ii. Notes from the Chart:
 - 1. *Supervisor refers to a person leading, supporting or assisting a sport activity, **but who is not working as an employee**. This includes parents.
 - 2. Adult Sport means organized individual or group sport activities for those aged 22 and older. Examples include, but are not limited to, adult league soccer, masters swim group, drop-in adult hockey, and adult badminton.
 - 3. Pools: The Order does not apply to those participating in swimming and other activities in pools. Non-employed supervisors must show proof of vaccination.

4. Sport facilities and organizations may implement stricter requirements at their discretion.
5. ****Restaurants, food or liquor premises, and all other events and gatherings must follow Proof of Vaccination requirements as outlined in the Order.
6. ** The interpretation of when proof of vaccination is required has been confirmed by the Office of the Provincial Health Officer.
7. *** Fraser East consists of the following communities: Hope, Chilliwack, Abbotsford, Mission and Agassiz/Harrison

b. Questions

i. With respect to the exemption of Proof of Vaccine for Employees:

1. Note: we had a few calls for clarification from Clubs and in collective meetings of the BC Sport Sector and the question has been raised relative to having two sets of orders (in the BC Government Provincial Health Order Updated November 17, 2021 and for employees)
 - a. Government rationale is that:
 - i. Without an employer/employee relationship, the BC Government does not have authority to mandate someone not employed with Government; and
 - ii. The BC Government does not want to put someone out of work.
2. How does the BC Athletics Board of Directors want to address this exemption for individuals who are employed in Athletics in BC that train, supervise, lead the training of athletes and deliver other assigned duties?
3. Brian provided a summary: Application of proof of vaccination not required for outdoor, but required for indoor for all but employees of the sport. So, the question is how the Board wishes to address the issue of the dual standard. Government rationale is that the government cannot mandate someone not employed with the government so they defer back to the PSO and Club. Had a couple inquiries about this from Clubs and was a point of discussion with the PSOs with ViaSport. Indicated to the Clubs that the Board is going to review and provide a determination as to a policy.
4. Director Feedback:
 - a. Darren noted he knows a couple of parents are vaccine hesitant. Distinction with indoor and outdoor makes it clear. Gives flexibility for those involved who are not vaccinated.
 - b. Asked if there has been any legal feedback provided and Brian confirmed there has not been.
 - c. Greg noted there are some other PSOs that have gone beyond the government requirement. One branch has done it as a

condition of membership but there is not consistency across the country. Only one has gone that direction. There probably different health orders in each province too.

- d. It was noted that in the past, the Board looked at the perception of the sport. It was asked if the association wants to take a lead position or if BC Athletics comfortable with how things have been handled this far? Greg noted the staff difficulty with a constantly changing landscape.
- e. Newton noted Athletics Canada's position is to be vaccinated to ensure the safety of the sport. Feel that we should, as an organization, take that stance. It's about the safety of the athletes and to promote safety which is in line with that. Could leave it up to the clubs, but recommend leading and aligning with national.
- f. Greg noted Athletics Canada doesn't have individual members, only branch members. They have their own staff and national team, and those that participate in national championships.
- g. Jasmine noted, if it was left up to the Clubs, would there be any conflicts when clubs and volunteers come together. Think it should be standardized and clear across the board what BC Athletics is recommending.
- h. Marcus noted he was in agreement with Newton and Jasmine. Easier not to have a say as a club. BC Athletics needs to have a stance on the matter.
- i. Brian noted this only relates to being indoors and employees under the order are exempt. For outdoors they removed the requirement for proof of vaccination.
- j. It was noted that there was an opportunity to classify coaches and support staff as one and not distinguish as paid and unpaid. So basically, a coach, a volunteer, an official should all have the same standard, paid or unpaid. Brian agreed the Board could do that, knowing that in outdoor settings, no proof is required, only indoors is proof of vaccination required.
- k. Brian noted, as a point of consideration, most public facilities have a requirement of proof of vaccination when you enter the facility, if you are using the facility. Might be some that aren't, but assuming all public ones it is required.
- l. It was noted that a majority of the sport is held outdoor and asked if there was any desire to have the proof of vaccination for anyone in the field of play for outdoor. Not athletes, but volunteers, Coaches, etc. Brian and Cliff echoed that this only needs to apply to indoor and to leave outdoors as is as it's

closed in compliance to the public health order which provides less confusion.

- m. Classifying paid treated the same as unpaid, volunteer or honorarium. Not exempting the paid as the provincial government has done. Therefore, with the current PHO, exempting anyone from outdoor from vaccination, but indoors everyone is required. Therefore, this would require parents supervising to be vaccinated. Recommendation to include paid.

- 5. The BC Provincial Health Order currently states: A person, including a parent, must have received two doses of vaccine, if the person is (a)leading, supervising or assisting with a program for children or youth on a volunteer basis, including if the person receives an honorarium for doing so; or required to be present with a child or youth at a program for children or youth. And that the Board wishes to strike the words *on a volunteer basis, including if the person receives an honorarium for doing so* therefore classifying those paid or employees the same as unpair, volunteer or receiving an honorarium.

- a. This would require all to be vaccinated, however it was noted that this only applies to indoors and the order for outdoors, not requiring individuals to be vaccinated would remain as is.

- 6. **Motion to approve the BC Government Provincial Health Order as applicable to a person, including a parent, must have received two doses of vaccine, if the person is (a)leading, supervising or assisting with a program for children or youth; or required to be present with a child or youth at a program for children or youth. - G. White/D. Willis – Passed**

- 7. Newton asked about BC Athletics position on the vaccinations and the Chair confirmed BC Athletics is taking a stance on recommending vaccinations which has been noted on the website and in communications.

- c. Wilf Wedmann, past member of the Board of Directors and past Chair of BC Athletics (then BC Track & Field Association) passed away. He led the process of renaming the association to BC Athletics. One time the Executive Director of Athletics Canada. High jump coach and Athletic Director at Simon Fraser University. Significant impact and legacy left.
 - i. Looking to have note sent from Athletics Canada as well as from BC Athletics to his family. Brian noted he has the information and would take care of that.
- d. Computer System Upgrade - Was on hold due to COVID but needs to move forward and will have an impact on budget.
 - i. Computer system updates – Met with Gravity Computers this last week. Walked through components of the system: routers, servers, laptops, cyber security. Need major upgrade as systems are starting to be compromised.

- ii. Priority list to follow. Not yet costed out. Will have an impact on the existing budget if anything is expensed in this fiscal. Deferred revenues to manage. Will bring forward cost to the Board and then will need to being upgrades.
 - e. Couple significant gaps in the Board right now – 2 Zone Directors and need to take action for recommendations for Athlete Representatives. Greg to discuss with Brian.
11. Next Board of Directors meeting will be held on Saturday, January 22, 2022 at 10:00am, by video conference (will include the BC Athletics Committee Chairs).
- 12. Adjournment – Motion to adjourn the meeting** – The meeting was adjourned at 12:00pm. M. Wong/O. Hally – Passed.

Director Signature _____

Director Signature _____